

**October 29, 2024**

**Board of Directors Meeting Minutes**

A Board of Directors meeting for the Surplus Lines Stamping Office of Texas was held in-person at the SLTX Office. 1601 E. Pflugerville Parkway, Pflugerville, TX 78660.

**AGENDA**

<b>October 29, 2024 Board of Directors Meeting Agenda</b>	
Item 1. Call to Order and Establishment of a Quorum	Garrett Sprowls, Board Chair
Item 2. Discussion and Appropriate Approval of September 27, 2024 Board Meeting Minutes	Garrett Sprowls, Board Chair
Item 3. Discussion and Appropriate Action - 2025 Budget	Donna Aug, Director of Finance
Item 4. Adjournment	Garrett Sprowls, Board Chair

**Item 1. Call to Order – Garrett Sprowls, Board Chair**

Garrett Sprowls called the meeting to order on October 29, 2024, at 2:04 P.M.

A conference call-in number and teleconference link were provided in the Public Meeting Notice. Written notice of this meeting and related agenda were provided to board members on October 17, 2024, and submitted to the Secretary of State on October 22, 2024, in accordance with the Plan of Operation, Section 2(c)(2) for publication in the Texas Register in accordance with the Texas Open Meetings Act.

**BOARD MEMBERS PRESENT**

- Garrett Sprowls, Board Chair
- Jason Cables, via Teams
- Jeff Klein, via Teams
- Bart Koch, via Teams
- Nick Lawrence, via Teams
- Lezlee Liljenberg, via Teams
- Leslie Milvo
- Esequiel Nathal

**ALSO PRESENT**

- Greg Brandon, Executive Director, SLTX
- Donna Aug, Director of Finance, SLTX
- Cheyenne Herrera, Director of Operations, SLTX, via Teams
- Sholonda Stone, Director of ITS, SLTX
- Denisse Amezcua, Director of Human Resources, SLTX

Marissa G., Administrative Assistant, SLTX  
Stan Strickland, General Counsel, Mitchell Williams, Selig, Gates & Woodyard, PLLC  
Barbara Lazard-Hernandez, Office of Financial Counsel, Texas Department of Insurance  
Andrew Guerrero, Company Licensing and Registration Office, Texas Department of Insurance  
Paul Rainey, TSLA Liaison

### **SLTX Staff Members Also in Attendance**

Kristian P., Policy & Data Analyst, SLTX, via audio  
Robyn P., Policy Analyst, SLTX, via audio  
Ruben O., Policy Analyst, SLTX, via audio  
Yuba D., Financial Analyst, SLTX, via audio

Minutes taken by SLTX Staff.

Administrative housekeeping announcements:

1. Antitrust activity or discussion are prohibited at all Stamping Office functions. This prohibition includes exchange of information concerning individual company rates, coverages, market practices, claims settlement practices, expenses, or any other competitive aspect of an individual company's operation.
2. No public comments. Public and media attendees should mute lines.
3. Representatives of state agencies and members of the public are welcome to observe or record but refrain from asking questions or interjecting comments.
4. State personnel present may be asked questions related to an agenda item.
5. Members, counsel, and staff participating by phone should identify themselves and mute lines.

### **Item 2. Discussion and Approval of September 27, 2024, Meeting Minutes | Garrett Sprowls, Board Chair**

Board members were provided with a copy of the September 27 meeting minutes. Sprowls asked for any corrections or comments. Having none, Sprowls requested a motion for minutes approval.

**MOTION: Jeff Klein**

**SECOND: Jason Cables**

Motion passed unanimously.

### **Item 3. Discussion and Appropriate Action: 2025 Budget | Donna Aug, Director of Finance**

Ms. Aug begins her presentation by clarifying a last-minute change in materials was due to a technical error in which the slide that was presented a month earlier was not the most current slide saved, no changes in the actual budget were made.

In accordance with the Plan of Operation, Section 2(b)(7), the Board made a motion to refer the budget to the Finance & Audit Committee and the Texas Department of Insurance and a slide was requested showing YTD, January through September actuals and the remaining quarter budget, to compare to current budget track. Ms. Aug gave updated estimates on the following:

**Interest and Other Income** - to increase by \$90,410.

**Salaries and Benefits** - increased just over \$5300, Professional Services increased by almost \$3000.

**General & Administrative** - increased by over \$1000.

Combined, those changes represented an increase in contingency. This revised budget has an increase in expenses of \$9,335 over what was presented last month, coupled with an increase in

estimated income, it lowers the budgeted loss by just over \$81,000. Ms. Aug stated that no percentages have changed, as far as expense categories over the total expenses.

Ms. Aug asks if there are any questions. Mr. Klein asks for clarification on the \$1,008,430 figure in the 2025 column and asks if that reflects the adjustment that was just explained. Ms. Aug confirms. Aug states the budget anticipates an overall \$863,000 loss for 2025.

Sprowis asks Ms. Aug if she has a recommendation. Aug recommended that the board approve the proposed 2025 budget for the Surplus Line Stamping Office of Texas as presented.

**MOTION: Esequiel Nathal**

**SECOND: Leslie Milvo**

The motion passed unanimously.

**Item 4. Adjournment | Garrett Sprowls, Committee Chair**

There being no other business before the Board, Mr. Sprowls requested a motion to adjourn the meeting.

**MOTION: Bart Koch**

**SECOND: Leslie Milvo**

The motion passed unanimously, and the meeting adjourned at 2:16 PM.

  
Lezlee Liljenberg, Secretary